



preparatory commission for the
comprehensive nuclear-test-ban
treaty organization

Vienna International Centre
P. O. Box 1200
A-1400 Vienna
Austria

www.ctbto.org

E-mail

TO:	All Bidders FAO Sales Managers	FROM:	Courtney Linley Chief, Procurement Section
DATE:	27 June 2017	REF.:	RFP No. 2017-0106/JIBRIL
FAX NO.:			
TEL. NO.:		TEL. NO.:	+43 1 26030 6350
EMAIL:		EMAIL:	procurement@ctbto.org

SUBJECT: **Clarifications No.1 – RFP No. 2017-0106/JIBRIL**
Software Engineering Services for Waveform Data Acquisition, Processing and Dissemination on a Call-Off Basis

Handwritten initials: "KL" and "KS" with a checkmark.

Dear Sales Manager,

Please find attached response to queries raised by interested bidders in respect of RFP No. 2017-0106/JIBRIL (“Software Engineering Services for Waveform Data Acquisition, Processing and Dissemination on a Call-Off Basis”).

Please take these responses into account in the preparation and submission of your proposal.

We are looking forward to receiving your proposal prior to the submission deadline on 4 August 2017, 17:00 hours, Vienna (Austria) local time.

Kind regards

Handwritten signature: "Courtney Linley"

Courtney Linley
Chief, Procurement Section

Handwritten word: "for"

Item#	Question	Answer
1	<p>Will the commission accept a proposal for a portion (or subset) of the services described in the RFP, or must the proposal cover all five types of services listed in the Terms of Reference under III.1 - III.5?</p>	<p>The proposal shall cover all five types of services listed in the Terms of Reference under section III.</p> <p>To expand further, as specified in Section V2.1. of the ToR, the Contractor must propose a team that covers all services specified in Section III.</p> <p>In addition, Section V.2.2 states: “As described in section II, the Commission estimates that the volume of services to be provided will be lower in 2017 and 2018. It is therefore acceptable that some or all staff on the Team Roster are available to the extent of only 50% of a Full-time equivalent (FTE) during this initial time period. The bidder must nevertheless propose a Team Roster with sufficient expertise to cover all required services as described in Section III.”</p> <p>Summarizing, the Commission will only consider technically acceptable, proposals that cover all services specified in section III, even if, during 2017 and 2018 the Contractor may only be in a position to provide specific services from this list to the extent of 50% of an FTE.</p>
2	<p>The financial proposal instructions stipulate, in point 11(ii), rates for two different staff levels. Are two separate rates required, or is a single combined rate acceptable?</p>	<p>Bidders shall quote rates for two different staff level, in accordance with the reference Section 11(ii) of the Instructions for Preparation and Submission of Proposals. However, bidders can decide if they wish to propose different rates or the same rate for both staff levels.</p>