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Email transmission

TO: ALL BIDDERS FROM: Courtney Linley
Chief, Procurement Section

DATE: 6 September 2017 REF.: RFP 2017-0145/MAEDA YM

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SUBJECT: Clarification No. 6
RFP No. 2017-0145 "Provision of Group Medical Insurance Plan"

Dear BIDDERS,

With reference to the Request for Proposal No. 2017-0145, pertaining to the "Provision of Group Medical Insurance Plan", please find enclosed answers from the Commission in response to questions received from potential bidders.

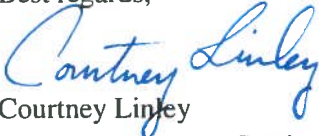
Note that Attachment 1 to the Terms of Reference and Attachment D – Financial Proposal – Pricing Matrix were revised and uploaded to the CTBTO website <https://www.ctbto.org/service/procurement/>.

Please take these revisions and responses into account in the preparation and submission of your Proposal.

Please be advised that the submission deadline for Request for Clarifications has been extended to 11 September 2017 and the RFP closing date has been extended to 21 September 2017, 17:00 Vienna (Austria) local time.

We look forward to receiving your proposal by the revised deadline of 21 September 2017, 17:00 Vienna (Austria) local time.

Best regards,


Courtney Linley
Chief, Procurement Section

Request for Proposal No. 2017-0145, pertaining to the "Provision of Group Medical Insurance Plan"

Clarification No.6

Questions from Bidders	Answers from the Commission
<u>Question 1</u> Could you please indicate how many Household Help have been covered over the past three years?	No household help has been covered over the past three years.
<u>Question 2</u> Could you please indicate if Household Help are included in "other insured persons" (regarding the medical claims statistics, does it mean that no household help have been covered over the past three years)?	Household help is included in other insured persons. No household help has been covered over the past three years.
<u>Question 3</u> Could you please clarify the definition of "other type of personnel"?	The reference to other type of personnel emanates from the contractual modality. In particular, it includes those employees who are not staff members of CTBTO (i.e. do not have the status of international civil servants) but, in accordance to the internal rules, are entitled to participate in the Group Medical Insurance Plan. Personnel included in this category are, among others, interns and temporary assistants.
<u>Question 4</u> Would it be possible to provide us with the table of benefits which has been in place in CTBTO over the past three years?	Please refer to Question 2 of Clarification No.4.
<u>Question 5</u> Regarding point 19 of the Mandatory Table of Content and Format, Could you please indicate the maximum applicable in 2015, 2016 and 2017?	There is no No. 19 in Attachment A "Technical Proposal – Mandatory Table of Contents and Format". We assume this question refers to No. 19 of Attachment B "Technical Proposal – Bidder Certifications" and this information cannot be disclosed.
<u>Question 6</u> Regarding the "Corrective optical laser treatment", is there a limited number of attempt per eye (for example, 1 laser treatment per eye, lifetime)?	There are no limitations with respect to the number of attempts per eye.
<u>Question 7</u> Regarding "Particular consideration of FMIP", we understood that the insurer shall reimbursed 80% of the medical costs when the percentage is not	This is correct.

specified (for example, for hearing aids and optical lens or special examinations and treatments). Could you please confirm our understanding?	
<u>Question 8</u> Regarding “Convalescence and spa cure“, is there a limited number of days that the insurer shall reimbursed?	There are no limitations as to the number of days that the insurer shall reimburse under this concept.
<u>Question 9</u> Regarding “individual after service health care“, could you please precise what is meant by “at a preferential rate”? Is there a targeted premium increase compared to the one paid for active members?	Preferential rate means a rate that is more beneficial than the market price rate offered to normal clients.
<u>Question 10</u> Could you please provide us with the remuneration by staff member and age over the past three years?	Information on the total remuneration of our employees and their age is confidential and cannot be disclosed. Nonetheless, the salary scales of the UN staff members are publicly available and can be found in the website of the International Civil Service Commission (https://icsc.un.org)
<u>Question 11</u> Could you please provide us with detailed medical claims statistics for the 11 employees registered in the Austrian Social Security scheme through CTBTO?	This information cannot be disclosed.
<u>Question 12</u> Could you please clarify the differences between “expenses” and “basic reimbursement”?	Expenses: amount incurred by the provider on medical claims. Basic: ordinary reimbursement
<u>Question 13</u> Could you please provide us with the premiums for the past five years?	This information cannot be disclosed.
<u>Question 14</u> Could you please provide us with the following data: <ul style="list-style-type: none"> • Breakdown of the staff category (Nb of Cat I, Cat II, Cat III, extension of coverage, other personnel) by numbers for 2016 occurrence • Breakdown of medical consumption by staff category (Cat I, Cat II, Cat III, extension of coverage, other personnel) for 2015 occurrence • Breakdown of the staff category (Nb of Cat I, 	This information cannot be disclosed.

<p>Cat II, Cat III, extension of coverage, other personnel) by numbers and Breakdown of medical consumption by staff category (Cat I, Cat II, Cat III, extension of coverage, other personnel) for 2014 occurrence?</p>	
<p><u>Question 15</u></p> <p>Could you please provide us with a line by line of medical claims for each of the following years of occurrence:</p> <ul style="list-style-type: none"> • 1/1/2014 au 31/12/2014 • 1/1/2015 au 31/12/2015 • 1/1/2016 au 31/12/2016 • 1/1/2017 au 30/06/2017? 	<p>This information cannot be disclosed.</p>
<p><u>Question 16</u></p> <p>Could you please provide us with the detailed claims paid by month for each and every year (2014-2017)? Could you please also provide us with the number of beneficiaries per category per month for each and every year (2014-2017)?</p>	<p>This information cannot be disclosed.</p>
<p><u>Question 17</u></p> <p>We kindly ask for postponement of the closing date.</p>	<p>The RFP closing date has been extended to 21 September 2017, 17:00 Vienna (Austria) local time.</p>