

TO: All Bidders
FAO Sales Managers

FROM: Sally Alvarez De Schreiner
Chief, Procurement Services Section

DATE: 22 February 2023

REF.: RFP No. 2023-0004/RAHMAN 

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SUBJECT: **Clarifications No. 1 and Extension of the Deadline**– RFP No. 2023-0004/RAHMAN:
“Provision of Cisco WebEx services from 01 May 2023 until 30 April 2028”

Dear Bidders,

Please find attached the Clarifications No. 1 to queries raised by interested bidders in respect of RFP No. 2023-0004/RAHMAN: “*Provision of Cisco WebEx services from 01 May 2023 until 30 April 2028*” (the “RFP”).

Please take this response into account in the preparation and submission of your proposal.

Please also note that the deadline for the submission of proposals is ***extended to Tuesday, 7 March 2023, 17:00 hours, Vienna (Austria) local time.***

We are looking forward to receiving your proposal prior to the extended submission deadline on 7 March 2023, 17:00 hours, Vienna (Austria) local time.

Kind regards



Sally Alvarez De Schreiner
Chief, Procurement Services Section

Attachment:

1. *Questions and Answers – Clarifications No. 1*

Item#	Question	Answer
1	<p>Launching WebEx Events (small-to-large conferences - 1,000+ participants) Do you really need 1000+ users for webinars? Because if yes we will need Webinar 3000 as an option and that can only be set up by x users and costs a fortune per admin user! If yes please communicate the user count for this option.</p>	<p>Commission only requesting 40 Active Users, including Devices, WebEx Meetings, Training, Events. Any active user can launch an event/webinar for 1000+ participants.</p> <p>Commission do not require Webinar 3000 or any such arrangement.</p>
2	<p>Training Centered engine Could you describe this point – for us it is not clear what feature is meant.</p>	<p>This means that Commission is requesting for WebEx Training to be part of the offer. Please see the link below:</p> <p>https://help.webex.com/en-us/landing/ld-mzc23k-WebexTraining/webex-training</p>
3	<p>Active User Model Do you have previous experience with the model and know the details of the annual usage analysis performed by Cisco. As an example, if they start with 50 Active Users and Cisco does the analyze and sees that 80 users are actively using the services, then the new price for the next year will automatically be billed with 80 users.</p>	<p>Yes, Commission is currently using this, and require having in place 40 Active Users.</p>
4	<p>Extension of Submission We would like to ask you to extend the submission deadline by 1 1/2 weeks</p>	<p>The deadline for submission of the proposal is extended to 7 March 2023, 17:00 hours.</p>