

TO: All Bidders FROM: Sally Alvarez De Schreiner
Chief, Procurement Services Section

DATE: 10 May 2023 REF.: RFP No. 2023-0017/Poggio 

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**SUBJECT: Clarification No.1 – RFP 2023-0017/Poggio
“Printing Services for CTBTO Documents”**

Dear Bidders,

Please find attached Clarification No. 1 related to a query raised by some bidders in respect to RFP 2023-0017/Poggio “*Printing services for CTBTO documents*”.

Please note that this Clarification No.1 is an integral part of the RFP documents and shall be considered in the preparation and submission of your proposal.

We are looking forward to receiving your bid prior to the submission deadline on **17 May 2023, 17:00 hours, Vienna (Austria) local time.**

Kind regards



Sally Alvarez De Schreiner
Chief, Procurement Services Section

Attachments:

- *Question and Answer - Clarification No. 1*

| Item# | Question | Answer |
|-------|--|---|
| 1 | <p>In the <i>“Instructions for the preparation and submission of proposals”</i>, page 4, last bullet, it is stated that the Contractor shall confirm its location within 200 km from Vienna.</p> <p>In Attachment 2 <i>“Evaluation criteria and methods”</i> point 4.6 is mentioned <i>“Ability to expedite and deliver within 5 working days for urgent work”</i></p> <p>Which one of the 2 conditions is mandatory or shall prevail?</p> | <p>The ability to deliver within 5 working days for urgent work is the <i>main requirement</i> - defined Section 4.6 of the Terms of Reference.</p> <p>As regards the location of the Contractor, in the <i>“Terms of Reference“</i> - Section 7 it is stated that <i>“The Contractor shall be preferably located within 200 km from Vienna”</i>.</p> <p>This requirement is not listed in Attachment 2 <i>“Evaluation criteria and methods”</i> and is therefore not mandatory.</p> <p>A bidder will not be excluded if is not located within 200 km from Vienna, provided that the Delivery Times defined Section 4.6 of the Terms of Reference can be met.</p> |