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TO:	All Bidders	FROM:	Ragna Bjork Thorvaldsdottir Procurement Officer, Procurement Services Section
DATE:	3 July 2024	REF.:	RFP No. 2024-0111/SANZ
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SUBJECT: RFQ 2024-0111/SANZ Plates & labels for IFE25– **Clarifications No. 2**

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Dear Bidders,

In reference to request for quote 2024-0111/SANZ concerning Plates & labels for IFE25 please find attached the Clarifications No. 2 in response to questions raised by interested bidders and which shall be considered in the preparation and submission of proposals.

- The **Terms of Reference**, are hereby replaced with the attached amended (Rev. 2 July 2024) (revisions highlighted in yellow for ease of reference).

Furthermore, the **deadline for the submission of proposal is hereby extended** from 5 July 2024 to **Friday 19 July 2024, 17:00 hours, Vienna (Austria) local time.**


We are looking forward to receiving your proposal prior to the deadline for the submission of proposals on 19 July 2024 at 17:00 hrs Vienna (Austria) local time.

Sincerely,

Ragna Bjork Thorvaldsdottir  
Procurement Officer, Procurement Services Section

**Attachments:**

1. *Questions and Answers – Clarifications No.2*
2. *Terms of Reference- revised 2 July 2024.*

Item#	Question	Answer
1	<p>RFQ header</p> <p>In your initial document the items are listed as follows on the 1st page.</p> <p>Please note neither do they correspond on description nor on quantities. Please advise which is correct.</p>	<p>The description and quantities in Annex B Terms of Reference are correct .</p>
2	<p>TOR 2 Technical specifications</p> <p>Please confirm pictures provided are for the plastic multi seal and metal seals. If so could you please provide a picture for the Label lock non-residual tamper evident sticker labels.</p>	<p>Pictures are for plastic multi seal and metal seals. We do not have non-residual tamper evident sticker labels currently but please find illustration for similar type:</p> 
3	<p>Could you grant an extension to the submission deadline?</p>	<p>Deadline is extended till 19<sup>th</sup> July 2024.</p>
4	<p>Terms of Reference</p> <p>What is the application surface of these labels? And do you want this to be non-transfer or full-permanent transfer VOIDING label?</p>	<p>They are planned to be used on metal and tent fabric surfaces.</p> <p>We want non-transfer voiding labels. No residue to be left on surface, but visible if tampering or compromise has occurred as stated in the Terms of Reference section 1 and 2.</p>
5	<p>TOR 2 Technical specifications 2.2</p> <p>What is the application of these plastic seals?</p> <p>Do you want the round tail type or strap tail type seal?</p>	<p>These are to be used on boxes (for example Zarges box or Pelicase) and on padlocked doors.</p> <p>Please refer to the examples provided in the RFC#1.</p>
6	<p>TOR 2 Technical specifications 2.3</p> <p>What is the thickness of cable seal required? Typical is 1.5 or 1.6mm.</p>	<p>1.5mm thickness is required.</p> <p>Please find revised Terms of Reference.</p>

## TERMS OF REFERENCE- Revised 2 July

### ONE-USE SECURITY SEALS

#### 1. BACKGROUND INFORMATION

The Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization with its headquarters in Vienna (hereinafter referred to as “the Commission”) is the international organization mandated to establish the global verification system foreseen under the Comprehensive Nuclear-Test-Ban Treaty (CTBT), which is the Treaty banning any nuclear weapon test explosion or any other nuclear explosions. The Treaty provides for a global verification regime, including a network of 321 stations worldwide, a communication system, an International Data Centre and On-site Inspections (OSI) to monitor compliance with the Treaty. More information can be found on [www.ctbto.org](http://www.ctbto.org)

After entry into force of the CTBT, OSI might be carried out in various environmental conditions and locations worldwide with a maximum duration of up to 130 days in the field.

These operations require the setup of a Base of Operations consisting of field infrastructure such as tents and aircraft containers, and equipment stored in boxes that need to be sealed to identify potential tampering.

The Commission requires seals to support operations during OSI activities (hereinafter referred to as the “Goods” and/or “Services”).

The Contractor shall provide the Goods and Services in accordance with the requirements of these Terms of Reference (ToR).

#### 2. TECHNICAL SPECIFICATIONS

There are three (3) types of seals required to meet the following technical specifications:

##### 2.1 Customised non-residual sticker labels.

12,000 pieces (or more) of ‘Label lock’ or similar non-residual tamper evident sticker labels.  
45 x 148mm dimensions or similar.

Customised design with CTBTO branding.

QR code of randomized letter and number combination, and ‘SECURITY SEAL’ written on label.

Final design to be confirmed by successful bidder with the Commission.

## **2.2 Customised plastic multi seal**

20,000 pieces (or more) of 305mm long plastic one-use multi seals.

Multiple colour options.

Customised design with CTBTO Branding.

QR Code with randomized letter and number combination. QR code minimum size of 7mm square.

Final design to be confirmed by successful bidder with the Commission.

## **2.3 Customised metal seals**

10,000 pieces (or more) of metal one-use seals 10-20cm long.

Multiple colour options

Customised design with CTBTO Branding.

QR Code with randomized letter and number combination. QR code minimum size of 7mm square.

**1.5mm thickness is required.**

Final design to be confirmed by successful bidder with the Commission.

## **3. DELIVERY TERMS AND WORK SCHEDULE**

The seals must be delivered (Incoterms 2020) DAP to the follow address:

CTBTO TeST Centre  
Austrian Institute of Technology  
Seibersdorf 2444  
Austria

Delivery as soon as possible is desired but within 8 weeks of order.